

Specifying Advanced Reorder Levels and Minimum Quantities

Advanced reorder levels and minimum order quantities have additional parameters applied to meet dynamic consumption patterns. Advanced configuration helps in the calculation of reorder level or order quantity based on total consumption recorded previously.

To specify advanced reorder levels

1. Go to **Gateway of Tally > Inventory Info. > Reorder Levels**.
2. Select the stock group under the **Reorder Levels** menu. The **Simple Reorder Levels** screen appears.
3. Click **R: Adv Reorder** to view the **Advanced Parameters for Reorder Level**.
4. Enter the **Period** (type the number and select the period as required).
5. Select the **Criteria**, as required. The **Specify Reorder Levels** screen appears as shown below:

Specify Reorder Levels					ABC Company	Ctrl + M
Under Group		: All Items			For 1-Apr-2008	
Name of Item	Reorder Quantity	Advance Parameter for Reorder Level (Consumption for the last)		Minimum Order Quantity		
		Period	Criteria			
Item A	500 Nos or	15 Days	Higher	450 Nos		
Item B	750 Nos or	2 Weeks	Higher	600 Nos		
Item C	800 Nos or	1 Months	Higher	750 Nos		

6. Click **M: Adv Min Qty** to view the **Advance Minimum Order Quantities**.
7. Enter the **Period** (type the number and select the period as required).
8. Select the **Criteria**, as required. The **Specify Reorder Levels** screen appears as shown below:

Specify Reorder Levels							ABC Company	Ctrl + M
Under Group		: All Items				For 1-Apr-2008		
Name of Item	Reorder Quantity	Advance Parameter for Reorder Level (Consumption for the last)		Minimum Order Quantity	Advance Parameter for Minimum Order (Consumption for the last)			
		Period	Criteria		Period	Criteria		
Item A	500 Nos or	15 Days	Higher	450 Nos or	10 Days	Higher		
Item B	750 Nos or	2 Weeks	Higher	600 Nos or	1 Weeks	Higher		
Item C	800 Nos or	1 Months	Higher	750 Nos or	3 Weeks	Higher		

9. Press **Enter**.
10. Specify the advanced parameters for all stock items, if required.

11. Press **Enter**.

12. Press **Enter** to save.

Note: To alter the defined reorder levels and minimum order levels, by overwriting the values in the **Specify Reorder Levels** screen.

See Also

[Specifying Simple Reorder Levels and Minimum Quantity](#)